

## **Stoke Lodge and The Common Parish Council Manual Handling Operations Policy**

- Manual handling includes transporting a load, supporting a load in a static posture, intentionally dropping a load or throwing a load through the use of direct human effort or indirectly through a lever, rope etc. It also includes those tasks where mechanical assistance is used, e.g. a power hoist, but human effort is still required to move, steady or position the load
- SLATC will ensure that the potential for harm to staff and hirers as a result of undertaking manual handling operations is either prevented, or where that is not reasonably practicable, is adequately controlled
- All staff will be provided with information, instruction and training in manual handling
- All significant manual handling risks will be assessed, monitored and reviewed in accordance with:

The Health & Safety @ Work Act 1974

The Management of Health & Safety @ Work Regulations 1992

The Manual Handling Operations Regulations 1992

The Lifting Operations & Lifting Equipment Regulations 1998 (LOLER)

- SLATC will ensure that staff undertaking manual handling activities are involved in this risk assessment process